



April 13, 2020

COVID-19 Update #4

Thank you

I wanted to begin this letter with saying thank you. Thank you to the drivers who have endured restricted access to facilities, orders changing at a much higher rate than normal, being delayed at shippers and consignees as our customers try to work through this crisis. Thank you to the shop personnel for keeping the fleet going during these challenging times. Thank you to the Operations team for handling the never-ending change orders being sent in from our customer base, all the while supporting our drivers. And last, but not least, thank you to the administrative, accounting, and human resource teams for working through all the challenges that have been put on us.

Turning of the tide???

The federal government issued statements earlier this week that it appears we are making some progress against the virus. Some areas of the country are seeing the “flattening of the curve” and believe new cases will be on the decline. These next few weeks are very important in the fight against COVID 19. If we remain vigilant with social distancing, washing our hands, and following other guidelines we can all help put this crisis behind us.

Notable items...

- **Effective April 10, 2020**, all drivers picking up or delivering freight in New Jersey, must wear a mask and gloves. Please plan ahead to be sure you are properly equipped.
- **Walmart** distribution centers have implemented new procedures (like what you might experience at your doctor’s office) where they ask a few questions about your recent travel and how you are feeling. If you answer any of the following questions YES or have a temperature of over 100, you will still be allowed to drop your load. You will not be allowed into their facility.
 - The following 3 questions will be asked at the gate...
 1. Have you traveled within the last 14 days internationally, via air travel and/or cruise?
 2. Have you had close contact (defined as within six feet for greater than 30 minutes) with or cared for someone diagnosed with COVID-19 within the last 14 days?
 3. Do you have any of the following symptoms: Fever/feverish, chills, dry cough, difficulty breathing, or digestive symptoms such as diarrhea, vomiting, and/or abdominal pain?
 - There is also a quick temperature check with an infrared gun that reads from the forehead. If a driver has a temperature of over 100, the driver would still be allowed to come in with the load but not be permitted to enter the building. If a driver refuses to cooperate with the process it will be treated as if it were a reading of over 100.

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- **St. Croix** has implemented a temperature check at their gate. Anyone with a temperature of over 100 will not be allowed in the gate.
- We have been able to purchase additional **Personal Protective Equipment (PPE)**. The Safety team was able to locate masks, gloves and footwear coverings. Please speak with your fleet manager if you are in need.
- We purchased another 100 bottles of **hand sanitizer**. These were produced by the pharmacy division of Northern Light Health System. While they are in a liquid form (not a gel), they are equally effective in sanitizing your hands. Because these were created in the compounding lab of the pharmacy, they are required by law to put an expiration date on the bottle of no more than 30 days. Most hand sanitizers we researched, don't expire for 3 years.

If you would like instructions on how to create your own mask, the CDC has published instructions at...

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html>

Don't forget to checkout Pottle's COVID 19 webpage at...

<https://www.pottlestrans.com/pottles-covid-19-webpage/>

As always, thank you for all you do. I am grateful you are part of the Pottle's team.

Sincerely,

A handwritten signature in black ink that reads "Barry E. Pottle". The signature is written in a cursive, flowing style.

Barry E. Pottle,
CEO & President