



June 1, 2020

COVID-19 Update #6

We are beginning to see signs that our country is emerging from this pandemic. More and more states are beginning “phased openings”. My main concern is for your safety as we move through these next phases.

We continue to have **Personal Protective Equipment (PPE)** available at both terminals as well as the Sappi Yard Service. Please be sure to take what you need to be safe. We continue to work with our suppliers to get more masks, gloves, sanitizers, and other PPE.

Remember to report any location that you feel is not practicing safe social distancing to your fleet manager or direct supervisor. We will continue to work with our customers, shippers, and consignees to provide a safe environment for you to work in.

Pottle's COVID-19 Plan

Our COVID-19 remote work policy has been focused on two things.

1. The overall safety of our employees
2. The ability to support our professional drivers

When determining who we asked to work remotely, we examined each team and divided up employees to allow for redundancies so that we could provide uninterrupted support to our professional drivers. The ultimate goal was to reduce the likelihood that the virus could infect entire offices, where employees are working in close proximity with each other.

We have had a few employees ask how long the COVID-19 remote work policy will remain in place.

The management team meets on or around the 1st and 15th of each month to evaluate the COVID-19 situation. Based on this evaluation, the management team may make changes to our COVID-19 remote work policy.

We have been very pleased with the effectiveness of this policy. Based on this success, the management team has determined that it is in the best interest of our employees to not make any changes the remote work policy at this time. Governors in both ME & PA are continuing to ask employees who can work remotely to continue to do so. We believe it is in the best interest of the company to continue our remote work policy.

We will re-examine the COVID-19 situation again on or around June 15th and make decisions accordingly.

P. O. Box 877
Bangor, ME 04402-0877
207-947-2179
800-370-5623
207-947-5613 (fax)

www.pottlestrans.com

170 Gensinger Road
Kutztown, PA 19530
610-285-6040
866-398-0307
610-285-6041 (fax)

Paycheck Protection Program (PPP)

As many of you are aware, we are participating in the PPP which was created as part of the CARES act. This program has been a bit challenging to manage as new instructions are being released each week. We are monitoring recently introduced legislation in Congress that may extend this program. We will provide updates when we receive them.

I want to assure you that we are working diligently to secure as much freight as possible for our drivers. We are exploring customers and lanes that we have not typically been a part of in the past. We are seeing some encouraging signs. Freight has been improving and we are hearing projections of an improving freight market.

Non-COVID-19 news...

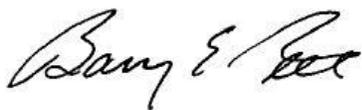
- **REMINDER:** The **Pottle's App** has been updated. Due to restrictions put in place by Apple and Google, we can no longer publish the Pottle's App in the Apple Store or Google Play. Effective immediately, you will no longer be able to download the Pottle's App. Instead, you will need to download the **McLeod Anywhere App**. The new app has the same look and feel as the old app.
 - We are currently working with McLeod to BETA test new features within the McLeod Anywhere app. The following new features/enhancements are on the horizon...
 - **NEW – Location Rating.** For a couple of years now, we have been requesting that the App allow drivers to “Rate” locations (shippers & consignees). You will be able to rate each stop with a simple 5-star rating system like what you have experienced with other Apps and websites.
 - **ENHANCEMENT - Imaging enhancements for Android users.** The app has always had a strong imaging system for iPhones, but the Android side of the things lagged. We are now testing an enhancement that will bring the imaging quality up to that of the iPhone.

Don't forget to checkout Pottle's COVID 19 webpage at...

<https://www.pottlestrans.com/pottles-covid-19-webpage/>

As always, thank you for all you do. I am grateful you are part of the Pottle's team.

Sincerely,



Barry E. Pottle,
CEO & President